**Holmesglen Certificate 3 in Guiding**

**27 Oct – 19 Dec 2014**

People have been approaching PTGAA re: a Tour Guiding Course and I have been asked to look into doing a Tour Guiding course that focuses on the Cruise ships tours that are offered in Melbourne. I was told that 10 – 14 years ago CAE had a 9 week evening course that covered the basics of guiding. Holmesglen had a look at running this course at today’s prices, and it almost costs as much as a Certificate 3 so instead of just having 60 hours of classes (CAE had 2 Tour Guiding courses -Level 1 & 2 at $750 - $800 each) the proposed TG Certificate 3 will be 192 hours over 8 weeks. Today these CAE 2 classes would probably cost roughly $1250 each. Also today the Tour Guiding course has to fulfill certain criteria and hours to be considered as a RTO TAFE recognized qualification. Certificate 3 in Guiding is required to have 9 core units and 4 electives. So Holmesglen plans to run a TG course from Monday 27 Oct to Thursday, Dec 18 with the following units:

**9 CORE UNITS:**

First Aid HLTAID003

Work as a Guide SITTGDE301

Lead Tour Groups SITTGDE303

Prepare & Present Tour Commentaries or Activities SITTGDE304

Develop & Maintain the General & regional Knowledge SITTGDE305

Show Social & Cultural sensitivity

Provide service to customers SITXCCS303

Participate in safe work practices SITXCOM201

ID hazards, assess & control safety risks SITXWHS301

**4 ELECTIVE SUBJECTS**

Participate in environmentally sustainable work practices BSBSUS201A

Provide arrival & departure assistance SITTGDE302

Source And Use Information On The Tourism And Travel Industry SITTIND201

Access and interpret product information SITTSL202

Other information:

Classes will run from 9.30 – 4.30 pm Monday to Thursday. Many of the days will have half the day in the classroom at Holmesglen St Kilda Rd campus (across from the Shrine of Remembrance) and the other half day will doing tours and practicing tours around the Melbourne area. Some days will be shadowing tours on the cruise ships’ tours and also field trips will be part of the course.

Summary of the Tour Guiding course:

Dates: 27 Oct – 18 Dec 2014

Location: Holmesglen City Campus (across from the Shrine of Remembrance)

Qualification: Certificate 3 in Guiding

Time: 9.30 am – 4.30 pm Monday to Thursday

Cost: Pls ring Holmesglen TAFE to see what category of payment you are. (I was told that Holmesglen was going to try to run the course around $2500 if you already have a Cert 3 qualification, if you don’t have a qualification but no health card it’s around $1500 and if you don’t have a cert 3 and have a health card, it will be around $500 for the whole course.)