



**The Professional Tour Guide Association of Australia (PTGAA)  
Professional Development – “Learning/ Discovery Day”**

**Friday 29<sup>th</sup> April  
9.00am to 3.00pm**

**Royal Historical Society Auditorium  
239 A’Beckett St Melbourne.**

**9.00am -930:** Arrival /registration/networking

**9.30 -9-40 :**

**Jim McInerney** , President Professional Tour Guide Association of Australia

Introduction.

**9.40 -10-40:**

**Fran Horsley**, Executive Director, Strategic Accountability and Business Development, **Parks Victoria**.

Fran will update us on development plans for Parks Victoria including new accessibility initiatives.  
Also discuss current requirements for operators and guides who wish to work in Parks.

**10.40 -11.00**

Morning Tea/networking

**11.00 12.00**

**Steve Turner**, Director of Bus Safety, Victoria

Steve will address the current legal requirements and responsibilities for operators, drivers and guides.

He will update us on he current compliance activities and consequences of non compliance.

**12.00-12.30.**

PTGAA Updates :

- PTGAA and Guiding Organisation of Australia (GOA) membership and insurance processes.
- Austrade approval requirements for Chinese language Approved Destination Scheme guides.
- PTGAA website.

**12.30 -1.30.**

**Networking Lunch** - PTGAA committee members will be available to assist with any enquiries.

1.30 -2.30

**Shadi Habash**, Chartered Accountant from **John Paxinos and Associates**.

Shadi ,an expert in Tax Law with 14 years experience , will discuss the tax law as it relates to contactor and employer/employee arrangements .

Time for questions and discussion

**John Paxinos and Associates** have been providing specialist financial and management consulting services to the arts, theatre, screen and cultural industries for over 25 years. By implementing proven systems and softwares, their highly skilled accountants and management staff help Arts companies to streamline operations and achieve their financial potential.

**2.30 -3.00**

**Open Forum**- questions, suggestions ,feedback.

**Lunch and morning tea provided.**

**Cost \$20 for members, \$30 for non members.**

**Payment; Bank Transfer:** BSB 033 086 Account 152048, PTGAA PD –please include name with payment.

**RSVP:** [pdofficer@ptgaa.com.au](mailto:pdofficer@ptgaa.com.au)